

## Method Statement

Client:	Project title	Date	Contract Number
<i>Insert details</i>	<i>Insert details</i>		
Description of works: <i>Include areas to be worked in.</i>			
This method statement has been developed and must be read with the following risk assessments: <i>Add risk assessments relevant to the works.</i>		<i>Dust</i>	
		<i>Vibration</i>	
		<i>Manual handling</i>	
		<i>Work at height etc</i>	
Management arrangements for the works: <i>Provide names job description and competency details</i>			
Emergency arrangements:			
			OTHER
<i>Provide details who is managing</i>	<i>Provide details who is managing</i>	<i>Provide details who is managing</i>	

Personnel Protective Equipment (PPE) requirements: *tick boxes*

							OTHER	OTHER
Head EN 397	Hi Vis vest	Dust Mask	Boots BS EN 345-1	Gloves BS EN 388	Hearing EN 352-1	eye protection BS EN Spec 166		

Hazards: *tick if applicable.*  
Attach specific controls

Dust	Vibration	Noise	COSHH Attach details	DSEAR				

*Tick permits to be applied for.*

Permit to Work	Permit to enter	Permit to dig	Hot work permit	Out of hours permit	Other

Description of safe method of work: *Include details of works to be carried, sequencing, significant risks .drawings photographs specification of works, fixing details etc.*

Start Date:

Completion date:

Access and egress:

Method of works:

Protection to other contractors and visitors :

Plant, equipment tools:

Materials storage point:

Deliveries:

Welfare facilities:

*Provide details*

Pre-project and ongoing organization and planning to minimize disruption:

Communication and information:

Key Training Requirements:

Monitoring and review arrangements:

